

**East Cascades Audubon Society
Board of Directors Meeting Minutes
Tuesday, February 1, 2022**

Date and Notice

The Board of Directors meeting was held virtually via Zoom due to COVID-19 restrictions, on Tuesday, February 1, 2022. The meeting was called to order at 6:06pm. An agenda for the meeting was provided to all Board Members on January 28, 2022.

Attendance and Quorum

The following Directors were present: Mary Shivell, Gordon Wetzel, Jan Rising, Miriam Lipsitz, Duke Tufty, Laurel Collins, and Amanda Accamando. A quorum was present throughout the meeting.

Reports and Discussion

- 1- Motion: To approve the minutes from the January 11, 2022 Board of Directors meeting (Accamando/Lipsitz). Motion passed unanimously.
- 2- The process for circulating, approving, and posting meeting minutes was reviewed and discussed.
- 3- Motion: To adopt the resolution that the following shall serve as ECAS Officers for the term beginning in 2022:
 - a. President – Mary Shivell
 - b. Vice President – Jan Rising
 - c. Secretary – Amanda Accamando
 - d. Treasurer – Gordon Wetzel(Rising/Accamando). Resolution adopted unanimously.
- 4- Motion: To adopt the resolution that the following Officers shall have signature authority with respect to the East Cascades Audubon Society's account with Calvert Funds: Mary Shivell, President; Jan Rising, Vice President; Amanda Accamando, Secretary; Gordon Wetzel, Treasurer (Rising/Shivell). Resolution approved unanimously.
- 5- Motion: To adopt the resolution that the following Officers shall have check writing authority with respect to the East Cascades Audubon Society's account with MidOregon Credit Union: Mary Shivell, President; Jan Rising, Vice President; Amanda Accamando, Secretary; Gordon Wetzel, Treasurer. (Rising/Lipsitz). Resolution approved unanimously.
- 6- Annual disclosure statements were reviewed and discussed. Board Member Amanda Accamando reported a potential conflict of interest as the former manager of Sunriver Nature Center & Observatory. It was determined that a true conflict of interest did not exist through discussion and a vote of the Board Members, excluding A. Accamando.
- 7- The role and responsibilities of the Executive Committee were discussed.

- 8- The process for tracking and reporting Board Members' volunteer hours was discussed.
- 9- A financial report was provided by G. Wetzel (Treasurer). The following reports were emailed to Board Members on 1/30/2022: Profit and Loss Statement for 1/1/2022-1/28/2022; Balance Sheet as of 1/28/22.
- 10- The process for reviewing public policy position requests was reviewed and discussed.
- 11- Prospective educational programs with Touchmark were discussed.
- 12- An update on the Dean Hale Woodpecker Festival planning was provided by M. Shivell.
- 13- A review and discussion of the first draft of the Strategic Plan 2022-2024 was held.
- 14- An additional Board Meeting was scheduled for Tuesday, February 15 from 6-8pm to continue review and discussion of the draft Strategic Plan 2022-2024.
- 15- Motion: To adjourn the Board Meeting (Rising/Tufty). Motion passed unanimously.

The meeting was adjourned at 8:04pm. The minutes were prepared by A. Accamando, Secretary.