

MINUTES OF THE EAST CASCADES AUDUBON SOCIETY BOARD OF DIRECTORS MEETING

May 1, 2018

Attendance and Quorum: Present were Ken Hashagen, Tom Lawler, Diane Burgess, Terri Hyde, John Brune, Diana Roberts, Carolyn Rochelle. Not present was Tom Penpraze. A quorum was present throughout the board meeting.

Meeting called to order at 4:03 pm.

The April 3, 2018 Board Meeting minutes were approved.

Reese Mercer shared information on the organization Think Wild. It replaces High Desert Wildlife. The location is the same. The current space is being cleaned up. Many building renovations are being planned. She shared drawings of the finished building. There are new board members, one of which is a veterinarian. They are recruiting an executive director and have a major donor set up. They are seeking collaboration through public service announcements. They plan on having a wildlife hotline. The scheduled opening is end of June or July.

Sue Bertsch asked for input on a potential Birders Night speaker, Tim Boyer. His fee is \$350 which includes expenses and the speaker charge. His topic is shorebirds, and he offers a shorebird class the day after his presentation. The board decided that Mr. Boyer would be a good choice for the Annual Event this fall. Sue agreed. She will email Mr. Boyer and ask him to be the Annual Event guest speaker and also have him do his class on shorebirds the same weekend.

Jan Rising shared membership information. She said the membership committee is fine with the current system of using an Excel spreadsheet to manage member information, but they are open to updating. They gathered information from other Oregon Audubon groups: Salem, Corvallis, Lincoln City, and Lane County. Some use an Excel Spreadsheet. Others use Microsoft Office ACCESS. Jan also shared information on the cost of four membership management software programs. After discussion, the board narrowed it down to Join It and Microsoft Office ACCESS. Jan will further investigate these two programs and report back to the board.

Terri and John shared the latest finances. The Dean Hale Woodpecker Festival registration has brought in \$7375. There is no contract yet from The Belfry. Ken will look into it.

Quickbooks cost \$30 a month, as budgeted.

Terri shared the 2017 tax return. There are no issues with it.

The Lights Out Bend committee wants an increase of \$200 and reimbursement for past expenses. The Board approved the increase of \$200 more for the year and reimbursement expenses for the member.

The Board discussed Kevin Smith's email regarding purchasing a Microsoft Office suite for his computer. Ken will talk to Kevin about whether he needs Office for his own computer or if a new ECAS laptop with Office will work.

Terri will discuss the logo change on ECAS hats and hat orders with Jan Rising.

The Grants Committee requested funds for five projects. All were approved by the Board: The Crooked River Wetlands shed construction \$3500, The Golden Eagle Nest Survey \$500, The Trumpeter Swan Fund \$500 (the Board already gave this money), ONDA \$2000, North Folk John Day Watershed Council \$1940.

The Board approved an application for a 10-year Special Use Permit for Outfitting and Guiding to conduct the annual Dean Hale Woodpecker Festival.

The Board approved an additional \$500 for the Cabin Lake Blind. Tom Lawler shared information on the blind funding and work hours: \$1500 and 100 work hours. There was also \$905 in donations from Don Harker.

The Field Trip Policy was discussed and will be approved at the June board meeting.

Diane and Tom Lawler did further research on Eventbrite. The "Professional" subscription level allows us to customize our forms. A waiver section can be added in the future.

Diane will get the alcohol permit for the ECAS Picnic in July.

All future board meetings will begin at 1 pm (year round).

The meeting was adjourned at 6:15 pm.

The minutes were taken and prepared for distribution to the board by Diane Burgess, ECAS Secretary.

Approved at the June 5, 2018 Board Meeting